



## ELC Board Meeting Minutes

**Thursday – May 3, 2018**  
**ELC Offices**

### **Coalition Members Present:**

Marcus Rowe	Curtis Hart	Evelynn Livingston
Dana Ferrell-Birchfield	Theresa Little	LaTanya Wynn-Hall
Sunny Gettinger	Amy Buggle	Dr. Thomas Connolly
Dionne Danner (for Patricia Willis)		Dr. Pauline Rolle
Dr. Tiffany Hunter	Michelle Braun	Jennifer Chapman

**Coalition Members Absent:** Amanda Baggett, Sandy Ramsey, Bruce Ferguson

**Guest:** Julia Burns, Laurie Price, Jan Morse

**Staff:** Denise Marzullo, Johnna Cooper-Daniels, Angel Carro, Sybil Wilkes, Darlene Mahla, Kendra King, Jennifer Agnew, Danielle DeCastro, LaShonda Hicks, Charlene Gross, Nachelle Brooks, Lisa Tyner, Cathy Parker

Coalition Chair, Jennifer Chapman, called the meeting to order and opened with a welcome and thanked Curtis for conducting the meetings in her absence and then an introduction of attendees.

Jennifer asked for a motion to approve February 28, 2018 minutes. Theresa made the motion

### **MOTION: TO APPROVE THE FEBRUARY 2018 BOARD MEETING MINUTES**

Motion was seconded by Sunny and approved.

Denise introduced Julie Burns and Laurie Price, Consultants from Clarity Transitions who then gave an overall review of the Strategic Plan Process. They discussed the different areas or categories of improvement for centers as well as ELC.

The information was received from face to face parent interviews and ELC staff surveys to conduct their study.

Laurie went over ELC's 10 year vision and elaborated on the strengths, weaknesses, opportunities as well as threats.

Both Laurie and Julia engaged the Board in an exercise which involved participation from Board members to determine which category needed improvement.

They advised the Board that a final recommendation should be ready by the end of June.

Marcus reviewed the finance summary of SR, VPK and CCEP children served.

By giving a comparison between March 2017 and March 2018 there was a substantial decrease in packets sent out in April of 2018 as opposed to April 2017. There were approximately 571 packets sent out in April 2018 and in April 2017 roughly 3,600. Enrollment was down significantly due to parent unemployment.

Jennifer asked for a motion to approve the final budget draft. Curtis made the motion.

**MOTION; TO APPROVE THE FINAL DRAFT BUDGET FOR 2018**

Motion seconded by Dana and approved

Evelynn Livingston presented the DELDN report. She shared that DELDN will host a Job Fair Workshop June 30, 2018 at FSCJ from 9:00 a.m. – 12:00 p.m.

She also shared that DELDN's end of the year Summer Conference will take place July 14, 2018 at North Jacksonville Baptist Church.

Latanya Hall-Wynn, Nominating Committee Chair, gave nominations for New Board Members, Karen Feagins, Marian Wilcher and Carlos Esquivia-Lee. Jennifer asked for a motion to approve the three New Board Member Nominees.

The Board Membership Applications of the three candidates are included in the packet.

**MOTION: TO APPROVE ALL THREE NEW BOARD NOMINEES**

Motion was seconded by Michelle and approved

Denise presented the CEO report which is included the packet. She gave an overview and details on

- Southside Open House
- Kids Hope Alliance
- Help Me Grow Application
- Rice family Foundation Site Visit
- Legislative Updates and Implementation Timeline

The Director's reports are also included in the packet

It was decided that due to Memorial Day weekend the Finance and Leadership Team meetings will be held June 1, 2018 both being CONFERENCE CALLS.

With no further business, meeting was adjourned at 1:26.