



Meeting Minutes
Wednesday – February 26, 2020
ELC Office 11:30am-1:30pm

Board Members Present:

Dr. Tom Connolly
Marian Wilcher
Amber Holley
Carlos Esquivia- Lee
Jacquelyn Green

Marcus Rowe	Michelle Braun
Karen Feagins	Amanda Baggett
Saralyn Grass	Sunny Gettinger
Theresa Little	LaTanya Wynn Hall
Sandy Ramsey	Jason Roth
Dana Kriznar for Dr. Greene	

Board Members Absent: Miriam Williams, Curtis Hart, Amy Buggle, Bruce Ferguson, Dr. Tara Haley
Dr. Pauline Rolle, Dana Ferrell-Birchfield

ELC Staff Present : Denise Marzullo, Cheryl Benveniste, Angel Carro, Johnna Daniels, Jim Ungaro, Kendra King, Cathy Parker, Danielle DeCastro, Charlene Gross, Lashonda Hicks, Ann Thompson, Tammy Maxwell, Sybil Wilkes, Catina Sealy, Stepherna Grant

Coalition Chair, Marcus Rowe, called the meeting to order and opened with introduction of members and ELC Staff.

Marcus asked the members to review the draft minutes from the December 11, 2019 meeting. He asked for a motion to approve the minutes. Theresa Little made a motion to approve the minutes.

MOTION: TO APPROVE THE DECEMBER 11, 2019 BOARD MEETING MINUTES

Motion was seconded by Dr. Thomas Connolly and approved

The consent agenda was presented and Marcus asked for a motion to approve. Michelle Braun made a motion

**MOTION: TO APPROVE THE CONSENT AGENDA - REVISION OF THE PROGRAM
CONTENT-CHILD SCREEINING, CHILD AND ASSESSMENT WELL-BEING DOMAIN OF
GUDING STARS 4.0 TOOL**

Motion was seconded by Theresa Little and approved

An overview of ELC's Compliance Department was given by the compliance team members. They shared the work they do in centers and here at the coalition.

HB 1013 Updates were shared by Denise Marzullo. She shared that it has passed three House committees and two Senate committees already. Highlighted changes are;

- OEL will go under DOE and become a Division of Early Learning. They would have to integrate MOD into the current system of DOE.
- Coalitions will have to meet 60% on surveys from parents, providers and board members. If not compliant would be placed on a performance improvement plan and if not met in the second year, the coalition may have contract terminated.
- Funding formula would go to the estimating conference and would recommend prevailing market rates for coalitions.

Denise does have some concerns with the bill due to lack of funding.

Denise asked the board for support in getting a city ordinance for seat belts in any daycare vehicles that transport children. The bill that was presented on the state level, but did not go through. This is a very important issue that needs to be addressed. The board members all supported Denise heading up the push to have the ordinance in place.

Finance Committee reported on the audit and shared that ELC has one finding for not meeting the 78% spending on direct services. We were at 76% due to MOD issues throughout the year. The other item suggested for ELC to look at for the future will be time recording for salaried employees. Angel has asked for the rule accompanying this issue as he is not aware of any. We are awaiting OEL's response to provide the rule.

Finance then gave the financial summary report highlighting that we are continuing to enroll and send out funding notifications to families on the waiting list and that we are on track for spending 78%. Angel also shared that we just completed the state audit and everything went well.

Personnel Committee shared that they met recently and reviewed the employee benefits package adding an additional benefit of long term disability at no additional cost to the coalition. They also reviewed and updated the employee handbook and are looking into employee salaries vs the nonprofit survey information to ensure we are comparable to like organizations.

Amada Baggett explained the Appeals Committee Provider Probation list and reviewed the document in detail.

Theresa Little gave a brief legislative update echoing what Denise shared on HB 1013.

DELDN had 53 attendees at their last meeting and are eagerly planning the conference for July 2020.

CEO Report was given by Denise sharing the following information:

1. 20 Years in 2020 Celebrations
 - Provider Breakfast – Tuesday, September 15th at the Schultz Center
Theresa Little will help with the Committee
 - Community Celebration Lunch – Thursday, September 17th at UNF
Karen Feagins is the Committee Chair, Sunny Gettinger will help
 - ELC staff party – Friday, September 18th at Dave and Busters
2. 2020 Census- Bounce for the Count with ELC taking the lead on B-5 years old
3. Phone System- New system is up and running with the call center answering more calls and speaking directly to a live person without the need to push several buttons to reach the person needed.

With the Agenda complete Marcus opened the floor for public discussion.

Karen Feagins shared that PNC Bank will be making an announcement soon about a partnership with the MOSH. Be on the lookout for invitations.

Amber Holley shared that there is a BOOKFEST at the downtown library this Saturday from 10-3.

No Small Matter – Early Learning will be March 31st. More information to come.

With no further business the meeting was adjourned.

Respectfully Submitted,
Cheryl Benveniste