



Request for Proposal for Quality Program Material & Services
RFP Number: RFP #2025-01

Early Learning Coalition of Duval
6500 Bowden Road, Suite 290
Jacksonville, FL 32216
<http://www.elcduval.org>

The Early Learning Coalition of Duval (“ELC”), a Florida not-for-profit organization dedicated to quality early care and education in Duval County - Florida, is issuing this Request for Proposal (RFP) for Contractors to purchase **Educational and Classroom Resource Materials, Furniture and Equipment, Curriculum and Professional Development Resources, and Consumable Supplies**. This RFP seeks qualified Contractors who can provide said goods and/or services according to the specifications provided in this RFP.

ANTICIPATED RFP TIMETABLE / IMPORTANT DATES

ACTIVITY	DATE	TIME	ADDRESS
Request for Proposals Advertised	No later than Thursday, January 30, 2025	N/A	http://www.elcduval.org and Florida Administrative Register.
Last Day to Submit Questions to the Coalition	No later than Thursday, February 6, 2025	5:00 PM	RFP@elcduval.org SUBJECT “QUESTIONS - RFP #2025-01”
ELC Responses to Questions Posted	No later than Tuesday, February 11, 2025	5:00 PM	http://www.elcduval.org
Sealed Proposals must be received	No later than Tuesday, February 18, 2025	5:00 PM	RFP@elcduval.org SUBJECT “RFP #2025-01”
Evaluation Concluded and Intent to Award Posted*	Tuesday, February 25, 2025	10:00 AM	http://www.elcduval.org
Contract Award Communication	Friday, February 28, 2025	10:00 AM	Contract Awarded. Communication via email
Anticipated Effective Date of Contract	Friday, March 7, 2025	N/A	N/A

These dates subject to change based on the need of additional information or evaluation.

**Respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.*

Respondents will be competing against each other for selection to provide the commodities and/or services as more fully described in the RFP submission and scopes of the RFP. Upon receipt of all the



proposals, the Coalition will evaluate based on the evaluation criteria set forth in this RFP and will select one or more respondents to provide said goods and/or services. Any Contractor interested in providing the commodities and/or services requested in this RFP must respond to this RFP. Certified Minority Business Enterprises are encouraged to participate in any solicitation conferences that are scheduled.

The complete request for proposal can be found on our website <http://www.elcduval.org>. All questions must be sent via email to Cathie Odom at RFP@elcduval.org. Please identify "QUESTIONS - RFP #2025-01" in the subject line. All questions will be responded to via email and posted on our website.

BACKGROUND

The Early Learning Coalition of Duval (the Coalition) was established legislatively in 1999 and is mandated by the Florida Legislature Chapter 1002.84 of Florida Statutes, to provide early learning programs to children and families in Duval County, which include the School Readiness Program and Voluntary Pre-kindergarten Program. These programs must be developmentally appropriate and research-based, involve parents as their child's first teacher, serve as preventive measures for children at risk of future school failure, enhance the educational readiness of eligible children, and support family education. The Coalition has two locations and serves more than 8,000 families per year. The Coalition has a staff of over 120 employees and maintains a budget of nearly \$96M annually. The Coalition's primary goal is to provide quality early care and voluntary pre-kindergarten education services that prepare children to be "school ready" upon entry into kindergarten.

PUBLIC ENTITY CRIMES

A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

MULTIPLE AWARDS

Recognizing that no one Contractor, Agency, Vendor, or Publisher may not be able to supply all of the materials to be covered by this proposal, it is anticipated that contracts will be entered into with a number of Contractors, some specializing in particular types of materials and/or particular services. The Coalition's Board of Directors, in its sole discretion, may elect not to award a Contract to any Respondent under this RFP.

GENERAL PROPOSAL REQUIREMENTS

The Coalition is a not-for-profit corporation in the State of Florida and is seeking to purchase **Educational and Classroom Resource Materials, Furniture and Equipment, Curriculum and Professional Development Resources, and Consumable Supplies**. The Contractor shall be responsible for preparing an effective, clear, and concise proposal. The Coalition requests a proposal for products and services based on the specifications described in this section, **Attachment 1 - Comprehensive Price List** and the Scope of Services. The Contractor shall not be limited to the requested items in the required segments.



- A cover letter introducing the company and the individual(s) who will be the primary contact person(s), along with telephone number(s) and email address(es). A description of the contractor's organization and staff(s) qualifications is required.
- Company's address, telephone number, fax number and website address should also be included.
- Federal I.D. #
- A statement of the contractor's understanding of the products to be provided and/or services to be performed.
- A detailed discounted price list itemizing educational and classroom resource materials, furniture and equipment, curriculum and professional development resources, and consumable supplies described in **Attachment 1 - Comprehensive Price List**.
- A detailed summary of value added products and/or services including but not limited to, customer service, shipping costs/discounts, ability to drop ship materials, rush order delivery discounts, provider conference and training support, special events support (such as community events, provider appreciation events, etc.) and any other value added enhancements available.
- Specific qualifications regarding experience in providing quality resources, materials and/or services. A reference list should be attached to the proposal, with client names, contact persons, and phone numbers.
- A proposed fee schedule, if applicable, including any incidental fees within scope of normal services.
- The proposal should be signed and dated by an authorized representative of the Contractor on company letterhead.

All responses to this RFP should be in writing and should be sent via [email to RFP@elcduval.org](mailto:RFP@elcduval.org) with subject "RFP #2025-01" no later than Tuesday, February 18, 2025 by 5pm EST.

No proposals will be accepted after the submission deadline. **Hard copy and/or faxed proposal submissions will not be accepted.** Questions and/or comments may be addressed by contacting Cathie Odom, Director of Finance, at RFP@elcofduval.org, with subject "QUESTIONS – RFP#2025-01". **Telephone inquiries will not be accepted.**

All materials submitted in response to the solicitation document will become the property of the Coalition and will be returned only at the Coalition's option and at the expense of the contractor submitting the proposal. One electronic copy of a submitted proposal will be retained for official files and becomes public record. **Any material that a contractor considers as confidential but does not meet the disclosure exemption requirements of the Florida Sunshine Law should not be included in the contractor's proposal as it may be made available to the public.**

Upon receipt of all proposal, the Coalition will review and make a decision based on the scores from the evaluation criteria process. Any Contractor that obtains evaluation points totaling 70 points or more will be eligible to receive a contract with the Coalition; the Board of Directors **has the right** to deny any and all contracts. Selected Contractor(s) will be required to enter into an agreement with the Coalition to guarantee the product/service specifications, prices quoted, and value added services described, as well as to ensure adherence to all applicable state and/or federal laws. The Coalition may increase or decrease its estimated investments in any amount based on the needs of the Coalition and funding appropriations made by the legislature.



GENERAL SCOPE OF SERVICES REQUIRED

Purpose

The purpose of the request for proposal is to engage a Contractor to provide for the Coalition's acquisition of educational and classroom resource materials, furniture and equipment, curriculum and professional development resources, and consumable supplies a general scope of services is required.

Funding

The estimated purchase total for years 1, 2, and 3 may fluctuate between \$50,000-\$300,000 per year.

Major Program Goals

1. Provide educational and classroom resource materials. Contractor will provide early education materials and manipulatives to early learning providers that will strengthen early learning classroom environments. Contractor will provide materials that stimulate language and communication, mathematical and scientific thinking, emergent literacy, social and emotional development, motor development, and physical health for children ages birth to five.
2. Provide furniture and equipment. Contractor will provide furnishings where developmentally appropriate safe play and learning can occur in both an indoor and outdoor early learning space for children ages for birth to five.
3. Provide curriculum and professional development resources. Contractor will provide research-based curriculum resources to early learning providers to maximize effective classroom instruction. Contractor will provide professional development training and resources to early learning providers in the areas, but not limited to, leadership and family engagement.
4. Provide consumable supplies. To strengthen activities offered in classroom settings that encourage fine and gross motor skill development, hand and eye coordination, and other key developmental skills, the Coalition may provide a wide range of consumable products. Contractor will provide consumable supplies, including but not limited to, construction paper, glue, paint, crayons, markers, etc. that can be used to strengthen key developmental skill sets as identified above.

Contractor Requirements

Responders must:

- Submit a comprehensive price list of products and/or services that will address the specific goals of each of the categories listed in **Attachment 1 – Comprehensive Price List**. Responders may submit quotes for all the categories or a portion of the categories. All proposals must clearly designate the category(ies) for which the products and/or training(s) apply. Each list must be itemized and include, but not limited to, a product name, product/item number, retail price, discounted price or percentage discount, and if applicable, a designation for each product and/or service that can only be purchased through your company (sole source). All early learning materials should be of good quality with a minimum discount of 20% for each item.
- Submit a detailed summary of value added products and/or services including but not limited to, customer service, shipping costs/discounts, ability to drop ship materials, rush order delivery discounts,



provider conference and training support, special events support (such as community events, provider appreciation events, etc.) and any other value added enhancements available.

- Provide a description for previous experience providing quality resources, materials and/or services.
- Provide three customer references whose project compares with the size and cost of this proposal.
- Include evidence to support durability, longevity and quality of products/materials listed in RFP.
- Provide a plan to properly safeguard packing slips, drop-ship, proof of delivery, backordering, returns, exchanges, recalled items and accurate invoicing as required for every shipment.
- Provide a plan that an awarded Contractor will provide a minimum of 4 hours of planning time to properly assess the Coalition's needs and review procurement policies and procedures.
- Include that all items purchased through a contract as a result of this award may be stored at the contractor's facility until delivery with no storage fees charged to either the Coalition or the delivery destination.
- Include that items may be delivered to a number of destinations in Coalition's service area with no or discounted shipping fees charged to the Coalition or the delivery destination.
- Submit a proposed fee schedule, including any incidental or hourly fees services within scope of normal.

EVALUATION PROCESS AND CRITERIA

The Coalition shall evaluate each response that is properly submitted. Selection of a respondent to provide the commodities and/or services will be based on the following evaluation criteria (total of 100 points):

Quality – 20 points

- Evidence to support durability, longevity and quality of products and materials listed in the proposal
- Provide General Certification of Conformity for products
- Includes Children Product Safety guidelines (Literature) for their products in the proposal

Experience – 15 points

- Provide a description for previous experience providing any of the products and materials in this RFP including any issues and final resolutions
- Provide three customer references whose project compares with the size and cost of this proposal reviews

Price – 15 points

- A proposed fee schedule, including pricing for any renewal years
- Package prices reflect applicable discounts 20% or greater

Technical Abilities and Documentation - Selecting/ Packing/Shipping/ Delivery – 50 points

- A comprehensive price list of products and/or services that are available and specifically address Attachment 1
- Plan provided to meet accessibility to complete vendor catalog, including itemized pricing of



material and services

- Description of adequate warehouse specifications and capacity as well as a plan for storage which includes handling and storage fees
- A plan for delivery arrangements which includes delivering to a number of destinations and inside building deliveries;
- A plan to properly safeguard packing slips for every shipment.
- A plan to properly safeguard drop-ship for every shipment
- A plan to provide proof of delivery for every shipment
- A plan to meet the Coalition's needs for backorder, return, exchange, and damage for every shipment
- A plan for recalled items on applicable shipments
- A plan for accurate invoicing every shipment

While the order of these factors does not generally denote relative importance, the Coalition acknowledges that selecting best value Contractors primarily requires a balanced combination of specified criteria. After submission and review of responses, interviews may be requested.

This RFP does not commit the Coalition to select any Contractor, award any work order, pay any costs incurred in preparing a response, or procure or contract for any services or supplies.

AWARD PROCESS

The contract will be awarded by written notice to the responsible and responsive vendor(s) whose proposal(s) is determined to be the most advantageous to the Coalition, taking into consideration the price and other evaluation criteria as set forth in this request for proposal.

The Coalition reserves the right to review all items listed on any price invoice to evaluate components that include, but are not limited to, product quality, durability, and developmental age-appropriateness.

The Coalition reserves the right to reject any or all proposals, to waive any informality of proposals, and to accept in whole, or in part, each proposal as may be deemed in the best interest of the Coalition.

AWARD PERIOD

Once the proposal award has been issued, one or more contracts shall be signed by the Coalition for a period of three (3) years with an optional three-year renewal. Price quotes must be guaranteed for the term of the contract and any renewal years as proposed. The yearly price increase may be no greater than 10 percent. The contract will be effective as of March 7, 2025, or the date of execution by both parties, whichever is later.

INVOICING

The Coalition will accept the successful Applicant's invoice upon review of that invoice for completeness. Applicants are required to submit a blank invoice with the response to the RFP. Subsequent to a contract award, the Coalition staff will provide vendor(s) with list of services to be displayed on invoices and documentation on completed services with reports.



REQUIRED ATTACHMENTS

Attachment 1 – Comprehensive Price List

Proposer must submit a comprehensive price list of products and/or services that will address the specific goals of each of the categories listed. Responders may submit quotes for all the categories or a portion of the categories. All proposals must clearly designate the category(ies) for which the products and/or trainings apply. Each list must be itemized and include, but not be limited to, a product name, product/item number, retail price, discounted price or percentage discount, and a designation for each product and/or service that can only be purchased through your company (sole source).

Attachment 2 - Statement of Insurance Coverage

Proposer must submit a statement of insurance coverage.

Attachment 3 - Assurances and Certifications

Proposer must sign and submit all attached Assurances and Certifications.



ATTACHMENT 1 – COMPREHENSIVE PRICE LIST

Educational and Classroom Resources Materials
Social Emotional Books
Puppets
Listening Center
Phonological Awareness
Letter Recognition Materials
CD Players
Pocket Charts
Multicultural Books
Big Books

Consumable Supplies
Construction Paper
Crayons
Markers
Paints
Scissors
Glue
Play Dough
Brushes
Newsprint Paper

Educational and Classroom Resources Materials
Music & Music
Dramatic Play Materials
Blocks
Sensory Play Materials
Manipulatives
Sorting & Counting Materials
Puzzles
Dolls
Block Accessory Materials
Science & Health Materials

Furniture and Equipment
Easels
Shelves
Chairs
Tables
Kitchen Set
Home living Set
Cubby Units
Sand / Water Table
Book Display
Large Rugs

Curriculum and Professional Development Resources
Leadership Books
Training Activity Books
CLASS Resources
Parenting Books
Social Emotional Health Books



ATTACHMENT 2 - STATEMENT OF INSURANCE COVERAGE



ATTACHMENT 3 – ASSURANCES AND CERTIFICATIONS

- A. **Debarment and Suspension Certification (29 CFR Part 95 and 45 CFR Part 74)**
- B. **Certification Regarding Lobbying (29 CFR Part 93 and 45 CFR Part 93)**
- C. **Drug free Workplace Certification (29 CFR Part 98 and 45 CFR Part 82)**
- D. **Nondiscrimination & Equal Opportunity Assurance (29 CFR Part 37 and 45 CFR Part 80)**
- E. **Certification Regarding Public Entity Crimes, section 287.133, F.S.**
- F. **Conflict of Interest**
- G. **Public Records**
- H. **Terms & Conditions**

A. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS – PRIMARY COVERED TRANSACTION.

The undersigned Contractor certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a Federal department or agency; verification through <https://www.sam.gov/>
2. Have not within a three-year period preceding this Agreement been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph A.2. of this certification; and/or
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause of default.
5. Where the Contractor is unable to certify to any of the statements in this certification, such Contractor shall attach an explanation to this Agreement.

B. CERTIFICATION REGARDING LOBBYING – Certification for Contracts, Grants, Loans, and Cooperative Agreements. The undersigned Contractor certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of Congress, or an



employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or employee of a Member of Congress in connection with a Federal contract, grant, loan, or cooperative agreement, the undersigned shall also complete and submit Standard Form – LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.
3. The undersigned shall require that language of this certification be included in the documents for all subcontracts at all tiers (including subcontracts, sub-grants and contracts under grants, loans and cooperative agreements) and that all sub-recipients and contractors shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this Agreement was made or entered into. Submission of this certification is a prerequisite for making or entering into this Agreement imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

C. CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS.

Pursuant to the Drug-Free Workplace Act of 1988 and its implementing regulations codified at 29 C.F.R. 98, Subpart F. I, the undersigned Contractor, attest and certify that the Contractor will provide a drug-free workplace by the following actions.

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the Contractor’s workplace and specifying the actions that will be taken against employees for violation of such prohibition.
2. Establishing an ongoing drug-free awareness program to inform employees concerning:
 - a. The dangers of drug abuse in the workplace.
 - b. The policy of maintaining a drug-free workplace.
 - c. Any available drug counseling, rehabilitation and employee assistance programs.
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Making it a requirement that each employee to be engaged in the performance of the resulting contract be given a copy of the statement required by paragraph C.1 of this certification.
4. Notifying the employee in the statement required by paragraph C.1 of this certification that, as a condition of employment under the contract, the employee will:
 - a. Abide by the terms of the statement.



- b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
5. Notifying the Coalition in writing ten (10) calendar days after receiving notice under subparagraph 4.b. from an employee or otherwise receiving actual notice of such conviction. Provide such notice of convicted employees, including position title, to every Contract officer on whose Contract activity the convicted employee was working. The notice shall include the identification number(s) of each affected Contract.
6. Taking one of the following actions, within thirty (30) calendar days of receiving notice under subparagraph 4.b., with respect to any employee who is so convicted.
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 as amended.
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State or local, health, law enforcement, or other appropriate agency.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this entire certification. The workplace could be a child care center, a family child care home, a training facility or the Coalition offices.

D. NON DISCRIMINATION & EQUAL OPPORTUNITY (29 C.F.R. PART 37 AND 45 C.F.R. PART 80).

As a condition of the Agreement, the Contractor assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

1. Section 188 of the Workforce Investment Act of 1998 (WIA), (Pub. L. 105-220), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex national origin, age, disability, political affiliation, or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I-financially assisted program or activity;
2. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45, C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112) as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act, and the Regulation, no otherwise qualified handicapped individual in the United States shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.



4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
5. Title IX of the Educational Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F. R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
6. The American with Disabilities Act of 1990 (Pub. L. 101-336), prohibits discrimination in all employment practices, including, job application procedures, hiring, firing, advancement, compensation, training, and other terms, conditions, and privileges of employment. It applies to recruitment, advertising, tenure, layoff, leave, fringe benefits, and all other employment-related activities, and;
7. The Contractor also assures that it will comply with 29 C.F.R. part 37 and all other regulations implementing the laws listed above. This assurance applies to the Contractor's operation of the WIA Title I – financially assisted program or activity, and to all agreements the Contractor makes to carry out the WIA Title I – financially assisted program or activity. The Contractor understands that the AWI and the United States has the right to seek judicial enforcement of the assurance.

E. CERTIFICATION REGARDING PUBLIC ENTITY CRIMES, SECTION 287.133, F.S.

The Contractor hereby certifies, through the duly appointed undersigned representative, that neither it, nor any person or affiliate of the Contractor, has been convicted of a Public Entity Crime as defined in section 287.133, Florida Statutes, nor placed on the convicted vendor list, suspended vendor list, or discriminatory vendor list all of which are located at

http://dms.myflorida.com/business_operations/state_purchasing/vendor_information/convicted_suspended_discriminatory_complaints_vendor_lists/convicted_vendor_list.

The Contractor understands and agrees that it is required to inform the Coalition immediately upon any change of circumstances regarding this status.

F. CONFLICT OF INTEREST

The Contractor represents that the execution of this Contract does not violate the Coalition's Conflict of Interest and State of Florida Code of Ethics, Section 112.311, F.S. The Contractor agrees to abide by and be governed by these conflict of interest laws throughout the course of this Contract and in connection with its obligations hereunder.

G. PUBLIC RECORDS

To the extent required by the Florida Public Records Act, Chapter 119, F.S., Vendor shall maintain and allow access to public records made or received in conjunction with this contract.



H. TERMS & CONDITIONS

Additional terms and conditions can be located on our website: http://elcduval.org/wp-content/uploads/2022/05/terms_conditions.pdf

By signing below, the Contractor certifies the representations outlined in parts A through H above are true and correct.

Contractor Acknowledgement:

Name of Business/Contractor: _____

Signature: _____

Print Name: _____

Title: _____